

JACKSON STREET MARKET DAYS

VENDOR APPLICATION

Please ensure all CONTACT INFORMATION is Up-To-Date, Complete, and Legible.

Name: _____

(I have read the Market Days Rules)

Company Name: _____

Sales Tax ID#: _____ Email: _____

(Required Monthly)

Mailing Address: _____ City: _____ State: __ Zip: _____

Phone No.: _____ Phone No 2: _____

We expect our vendors to offer high quality Items, displayed in a neat and professional manner. Antiques and Collectibles are preferred. Displays should be neat and attractive. Only items listed on the application will be allowed.

Merchandise / Menu Description: _____

All Space assignments are determined by product, availability and other considerations. No specific space assignment will be guaranteed. There is a limit of 2 spaces per vendor when available.

10' x 10' Space(s) Reserved (2max.)	_____ x	\$35.00	\$ _____
Table(s) Reserved	_____ x	\$5.00	\$ _____
Chair(s) Reserved	_____ x	\$1.00	\$ _____
TOTAL(S)			\$ _____

MONT
January 7, 2017
February 4, 2017
March 4, 2017
April 1, 2017
May 6, 2017
June 3, 2017
July 1, 2017
August 5, 2017
September 2, 2017
October 7, 2017
November 4, 2017
December 2, 2017

MAKE CHECKS PAYABLE TO:

Jackson Street Market Days

CONTACT INFORMATION:

(10:00 am to 5:30 pm Mon. - Sat.)
 June Ramirez – The Antique Emporium
 123 E. Jackson St.
 Harlingen, Texas 78550 (956) 423-4041

I _____ (print name) understand that I am choosing to participate in Market Days at my own risk and that neither the Jackson Street Merchants, The City of Harlingen, Cameron County, nor Downtown Improvement District accepts liability or responsibility regarding merchandise or personal injury for this event.

I further understand that by signing below, I authorize Market Days committee to release information from or a copy of, my State Tax Permit to the State Comptroller's Office upon request.

Signed: _____

Date: _____

The Market Days Committee reserves the right to refuse any vendor application for any reason at its own discretion.

Jackson Street Market Days Rules

- Facilities** : Outdoor event on asphalt street. Booth space is 10' x 10.' **Limit of 2 spaces per vendor, depending on availability.** Canopies or umbrellas necessary for heat and sun protection. Electric hookups are very limited. Tables and chairs can be rented. Portable restrooms provided.
- Time** : Market Days is open to the public from 9 a.m. – 3 p.m. Unloading 6 - 8 a.m. **All cars must be off the street by 8 a.m. You must be set-up by 8:30 a.m.** Teardown may begin at 3 p.m. (no earlier). **No vehicles allowed on the street before 3 p.m.** All tables must be cleared by 4 p.m.
- Arrival** : Enter Jackson at 4th Street for booth assignment.
- Registration** : \$35. Register and pay before 5:00 p.m., Monday before Market Day.
Late Registration : \$50. After 5:00 p.m. on the Monday before Market Day.
- Sales Tax Permit** : **State Sales Tax Permit required for booth registration each Market Day.**
- Vendor** : Vendors must be 18 years old, or accompanied by an adult. No children under 8 years old allowed in booths. No space may be shared or sublet without previous approval. No "hawking."
- Rentals (Advance)** : Tables \$5.00 (in advance) Chairs \$1.00 (in advance)
Rentals (On Site) : Tables \$10.00 (on-site orders) Chairs \$2.00 (on-site orders)
- Payment** : If paying with cash, no bills larger than \$20. (Correct change appreciated.)
- Refunds** : Fee may be refunded with 7-day cancellation notice.
- Traffic** : **NO VEHICLES ALLOWED ON JACKSON STREET FROM 8 A.M. TO 3 P.M.**
- Unloading** : Unload promptly. Keep traffic lanes open & free of merchandise. Move vehicle off street promptly.
- Parking** : **No parking on Jackson Street.** Park in designated parking lots.
- Special Needs** : Wheelchair bound vendors must contact us for special needs.
Early arrival (6:30 a.m. – 7:00 a.m.) is required for accommodating parking.
- Booth Spaces** : **All merchandise must be kept inside 10' x 10' booth space. City requires emergency fire lanes.**
- Canopies** : **Canopies/umbrellas must have weights to anchor against the wind.** Tent stakes are not allowed.
- Weather** : Bring plastic sheeting to protect merchandise in a shower. **NO RAIN CHECKS!**
- Food Vendors** : Must have appropriate City of Harlingen Health Permits. Electrical cords if needed.
- Disposal of Food and Trash** : Double-bag food according to City Health Code. Place trash in receptacles; break down boxes. **No dumping in sewers.** Vendors are responsible for clean up of area during and after event.
- Generators** : No generators allowed.
- Pets** : None allowed.
- Emergency Number** : **June Ramirez, The Antique Emporium, (956) 423-4041** (10:00 a.m. – 5:30 p.m., Mon. – Sat.)

All coordinator decisions are final.

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