

# Jackson Street Market Days Rules

- Facilities** : Outdoor event on asphalt street. Booth space is 10' x 10.' **Limit of 2 spaces per vendor, depending on availability.** Canopies or umbrellas necessary for heat and sun protection. Electric hookups are very limited. Tables and chairs can be rented. Portable restrooms provided.
- Time** : Market Days is open to the public from 9 a.m. – 3 p.m. Unloading 6 - 8 a.m. **All cars must be off the street by 8 a.m. You must be set-up by 8:30 a.m.** Teardown may begin at 3 p.m. (no earlier). **No vehicles allowed on the street before 3 p.m.** All tables must be cleared by 4 p.m.
- Arrival** : Enter Jackson at 4<sup>th</sup> Street for booth assignment.
- Registration** : **\$35.** Register and pay before 5:00 p.m., Monday before Market Day.  
**Late Registration** : **\$50.** After 5:00 p.m. on the Monday before Market Day.
- Sales Tax Permit** : **State Sales Tax Permit required for booth registration each Market Day.**
- Vendor** : Vendors must be 18 years old, or accompanied by an adult. No children under 8 years old allowed in booths. No space may be shared or sublet without previous approval. No "hawking."
- Rentals (Advance)** : Tables \$5.00 (in advance)                      Chairs \$1.00 (in advance)  
**Rentals (On Site)** : Tables \$10.00 (on-site orders)                      Chairs \$2.00 (on-site orders)
- Payment** : If paying with cash, no bills larger than \$20. (Correct change appreciated.)
- Refunds** : Fee may be refunded with 7-day cancellation notice.
- Traffic** : **NO VEHICLES ALLOWED ON JACKSON STREET FROM 8 A.M. TO 3 P.M.**
- Unloading** : Unload promptly. Keep traffic lanes open & free of merchandise. Move vehicle off street promptly.
- Parking** : **No parking on Jackson Street.** Park in designated parking lots.
- Special Needs** : Wheelchair bound vendors must contact us for special needs.  
Early arrival (6:30 a.m. – 7:00 a.m.) is required for accommodating parking.
- Booth Spaces** : **All merchandise must be kept inside 10' x 10' booth space. City requires emergency fire lanes.**
- Canopies** : **Canopies/umbrellas must have weights to anchor against the wind.** Tent stakes are not allowed.
- Weather** : Bring plastic sheeting to protect merchandise in a shower. **NO RAIN CHECKS!**
- Food Vendors** : Must have appropriate City of Harlingen Health Permits. Electrical cords if needed.
- Disposal of Food and Trash** : Double-bag food according to City Health Code. Place trash in receptacles; break down boxes. **No dumping in sewers.** Vendors are responsible for clean up of area during and after event.
- Generators** : No generators allowed.
- Pets** : None allowed.
- Emergency Number** : **June Ramirez, The Antique Emporium, (956) 423-4041 (10:00 a.m. – 5:30 p.m., Mon. – Sat.)**

**All coordinator decisions are final.**

**The Market Days Committee reserves the right to refuse any vendor application for any reason at its own discretion.**